

**CATOOSA COUNTY LIBRARY
BOARD OF TRUSTEES
Called Board Meeting Minutes
June 23, 2021 – 3:00 p.m.**

AGENDA

Members Present: Shirley Smith (Chair), Karen Willis (Vice-Chair), and Sharon Anderson

Others Present: Sarah Holmes (Director), Meghan Herbel (Assistant Director)

Call to Order: Shirley Smith, Chair, called the meeting to order at 3:00 p.m. A quorum was present.

Approval of Agenda: Ms. Anderson made a motion to approve the agenda. The motion was seconded by Ms. Willis and approved unanimously.

Action Items:

Ms. Holmes presented the following to the board as action items:

Approval of FY 2022 Signatory Authority: Unanimously approved after a motion by Ms. Willis and seconded by Ms. Anderson.

Approval of FY 2022 Application for State Aid to Public Libraries: Unanimously approved after a motion by Ms. Anderson and seconded by Ms. Willis.

Approval of Amended FY2022 Library Director Salary and Benefits: The Amended FY 2022 Library Director's salary was presented to the board and after discussion in which Ms. Holmes explained the minor changes since previously approved, Ms. Willis made a motion to accept the Amended FY 2022 Library Director's salary and benefits as follows:

Director Salary	\$73,028.80
Director Benefits	\$30,169.70
Director Total	\$103,198.50

The motion was seconded by Ms. Anderson and approved unanimously.

Executive Session to Discuss Personnel: Ms. Anderson made a motion to move into an Executive Session at 3:10 p.m. The motion was seconded by Ms. Willis and approved unanimously.

Ms. Willis made a motion to leave the Executive Session at 3:23 p.m. The motion was seconded by Ms. Anderson and approved unanimously.

Discussion Items:

Library Director Evaluation: Ms. Smith presented the completed director evaluation to Ms. Holmes. Ms. Holmes reviewed and signed the evaluation after some minor discussion.

Next Meeting Date: Quarterly Meeting - Wednesday, July 21 at 3:00 p.m. in the library meeting room.

Adjourn: Ms. Anderson made a motion to adjourn the meeting, seconded by Ms. Willis. Motion approved by unanimous consent. Meeting adjourned at 3:40 p.m.

Minutes Submitted by: Sarah Holmes

Approved: Shirley Smith Date: 7/21/2024