

**CATOOSA COUNTY LIBRARY
BOARD OF TRUSTEES
Board Meeting
January 21, 2026 – 3:30 p.m.**

AGENDA

- I. Call to Order: Shirley Smith, Board Chair
- II. Approval of Agenda:
- III. Approval of Minutes:
 - a. Regular Meeting on October 15, 2025
- IV. Approval of Director's Report:
- V. Information Items:
 - a. Budget Report
 - b. Statistics Report
- VI. Discussion Items:
- VII. Action Items:
 - a. Ratify approval to delay opening until 1:30 PM on Thursday, December 11, 2025, to allow library staff to attend the Catoosa County Employee Christmas Luncheon.
 - b. Ratify Approval of Director travel to Washington, D.C. for National Library Legislative Day 2026 scheduled for February 25-26, 2026 (travel costs to be reimbursed by GLA)
 - c. Approval of Director registration and travel fees for Financial Training in Athens, GA March 9-12, 2026
 - d. Approval of staff days 2026: February 16, 2026, and October 9, 2026
 - e. Approval of updated [Proctoring Service Request form](#).
- VIII. Public Comments:
- IX. Trustee Comments:
- X. Next Meeting Date: April 15, 2026, at 3:30 p.m.
- XI. Adjourn